

## **KENTUCKY REAL ESTATE APPRAISERS BOARD**

### **OPEN MEETING POLICY**

The following Open Meeting Policy was adopted and approved by the Kentucky Real Estate Appraisers Board at its regular meeting on October 25, 1996 and revised on April 22, 2002.

- (A) All regular and special Board meetings of the Kentucky Real Estate Appraisers Board are open to the public with the regular Board meetings being held on the 4<sup>th</sup> Friday of each month at 9:00 a.m. at the Kentucky Real Estate Appraisers Board office, 2480 Fortune Drive, Ste. 120, Lexington, KY 40509. Any change in the date, time or location of any regular scheduled Board meeting shall be conspicuously posted in the Board's office and a copy made available to anyone upon request.
- (B) No person shall be required to identify himself/herself in order to attend a meeting.
- (C) Persons desiring to address the Board must sign in prior to the Board meeting stating their name, whom they represent and the topic they wish to address. The Chairman, at his/her discretion, may limit the time allowed for discussion and may require several persons desiring to speak on the same subject to elect a spokesperson to speak on their behalf.
- (D) A person shall be permitted to tape record a meeting so long as that person and his or her taping equipment does not interfere with the orderly conduct of the meeting.
- (E) News media coverage shall be permitted, including but not limited to recording and broadcasting so long as such coverage does not interfere with the orderly conduct of the meeting.
- (F) The minutes of action taken at every Board meeting shall be promptly recorded. The minutes shall set forth an accurate record of votes and action taken at each meeting. The minutes shall be open to public inspection at reasonable times no later than immediately following the next meeting of the Board.